

The CREATE Program is managed by the Colorado Rural Health Center and funded by the Colorado Department of Public Health and Environment

OVERVIEW OF STANDARD ALLOWANCES, INELIGIBLE COSTS & ELIGIBLE COSTS

The CREATE grant program has maximum funding amounts, and will pay no more than 50% of the following amounts, unless a financial waiver application has been submitted to and approved by the Financial Waiver Review Committee. **These prices include tuition, books, and allowable fees for all courses.** Reasonable expenses for lodging and travel costs may be funded in addition to the course cost. Mileage reimbursement is limited to the current rate allowed by the State of Colorado.

Courses with “NR” following the title of the course require successful completion of the National Registry Exam to receive reimbursement. Students enrolled in courses requiring successful completion of the National Registry exam will be given 90 days from the end date of the course to pass the exam. The Standard Course Prices are set with the intention to help cover a percentage of the cost of the National Registry Exam.

The CREATE Standard Course List is not all-inclusive. Courses other than those listed will be considered if the course content applies specifically to emergency medical and trauma services and reflects appropriate and reasonable costs. If you would like a course or conference added to the list below, you must provide detailed information on the course/conference and demonstrate how it related to emergency medical or trauma services (i.e. a detailed course syllabus). Provide this required information to CREATE staff at svose@coruralhealth.org or 214-578-4381. The review committee will discuss and approve on a case-by-case basis.

Selecting a course from the CREATE Standard Course List below does not automatically qualify an applicant for a funding award.

MAXIMUM AMOUNTS CREATE WILL PAY TOWARDS THE FOLLOWING COURSES

| COURSE | TOTAL COST | CREATE SHARE (at 50% match) |
|--|------------|--------------------------------|
| <u>EMS Provider Training</u> | | |
| EMR (First Responder) (NR) | \$550 | \$275 |
| EMT (NR) | \$2,300 | \$1,150 |
| EMT – Refresher | \$375 | \$188 |
| EMT – IV Therapy | \$400 | \$200 |
| EMT – Intermediate Refresher | \$450 | \$225 |
| Advanced EMT (NR) | \$2,300 | \$1,150 |
| Advanced EMT Refresher | \$450 | \$180 |
| Paramedic (NR) | \$8,975 | \$4,488 |
| I/99 Intermediate to Paramedic Bridge (NR) | \$6,925 | \$3,463 |
| Paramedic Refresher | \$500 | \$250 |
| EKG – Basic | \$400 | \$200 |
| EKG – 12 Lead | \$500 | \$250 |
| <u>Trauma/Facility/Physician</u> | | |
| AAAM AIS Coding Class | \$840 | \$420 |
| ATLS – Non-Physician Auditor | \$175 | \$88 |

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|---|--------------|---------------------|
| ATLS – Physician Extenders | \$600 | \$300 |
| ATLS – Physician Provider | \$700 | \$350 |
| ATLS – Recertification | \$400 | \$200 |
| CATN (online course) | \$180 | \$90 |
| ENPC | \$375 | \$188 |
| RTTD | \$200 | \$100 |
| TNCC | \$375 | \$188 |
| <u>Standardized Continuing Education Courses</u> | | |
| ABLS | \$400 | \$200 |
| ACLS | \$250 | \$125 |
| ACLS Re-Certification | \$175 | \$88 |
| AMLS | \$300 | \$150 |
| ASLS | \$200 | \$100 |
| BLS (CPR for Healthcare Providers) | \$150 | \$75 |
| ITLS | \$175 | \$88 |
| PALS | \$250 | \$125 |
| PALS Recertification | \$175 | \$88 |
| PEARS | \$100 | \$50 |
| PEPP | \$250 | \$125 |
| PEPP Re-Certification | \$175 | \$88 |
| PHTLS | \$250 | \$125 |
| <u>Educator Courses</u> | | |
| ACLS Instructor | \$150 | \$75 |
| EMS Assistant Instructor | \$169 | \$85 |
| EMS Instructor | \$379 | \$190 |
| EMS Training Administration Orientation | \$79 | \$40 |
| PALS Instructor | \$75 | \$38 |
| PHTLS Instructor | \$100 | \$50 |
| <u>Statewide Conferences</u> | | |
| National EMS Safety Summit | Market Price | 50% of Market Price |
| Colorado State EMS Conference | Market Price | 50% of Market Price |
| Colorado Symposium on Emergency Care | Market Price | 50% of Market Price |
| EMS Educator Symposium | Market Price | 50% of Market Price |
| Rocky Mountain Trauma & Emergency Conference | Market Price | 50% of Market Price |
| Wilz Trauma Symposium | Market Price | 50% of Market Price |

All costs over and above these amounts will be paid by the grantee. In the event the actual cost of the training is less than the listed amount, enter the actual cost of the course into your grant application.

For in-state conferences, CREATE will only fund registration fees, lodging, at the most economical conference room rate), and travel. Out-of-state conferences may be funded on a case-by-case basis. Meals and banquet costs cannot be funded for any conference event.

INELIGIBLE COURSE OR CONFERENCE EXPENSES (NEXT PAGE)

CREATE does NOT cover the following course expenses:

- Memberships
- Vaccinations or personal protective equipment (PPE)
- Background checks
- Blood tests
- Meals and banquet costs for any courses or conferences, including per diem allowance for instructors or attendees
- Uniforms or shoes
- Purchase or leasing of training equipment
- Electronic devices such as smartphones, laptops, tablets, etc.
- Stethoscopes, sphygmomanometers or other durable medical equipment
- Expenses for production of conferences
 - Applications for these types of expenses may be submitted through the Emergency Medical and Trauma Services (EMTS) Provider Grants Program. Learn more at cdphe.colorado.gov/emergency-care/funding/apply-for-ems-and-trauma-grants
- Salary backfill for staff to attend or instruct courses
 - Applications for these types of expenses may be submitted through the Emergency Medical and Trauma Services (EMTS) Provider Grants Program. Learn more at cdphe.colorado.gov/emergency-care/funding/apply-for-ems-and-trauma-grants

ELIGIBLE COURSE OR CONFERENCE EXPENSES (CONT. ON NEXT PAGE)

Eligible applicants may request up to 50 percent of eligible expenses for initial training and continuing education to maintain skills and certification of current staff, or initial training for new staff (CREATE can fund a larger portion of eligible costs if the applicant has applied and been approved for a financial waiver of the 50 percent match).

If the applicant entity is a college, university or approved training center, the applicant must submit at least 3 years of enrollment history for requested initial training courses to demonstrate the percentage of students who successfully complete the course. In addition, a letter of support from the participant's sponsoring entity must be included with the application request.

CREATE staff and application review committees reserve the right to request additional documentation and information as necessary to effectively manage the grant program funds and comply with applicable federal, state and local government rules.

All CREATE applicants must demonstrate a "Cash Match" to be considered for a grant approval. A cash match must be local funds or any other source of funding that does not originate from the EMS account in the Colorado Highway Users Tax Fund.

Eligible requests only include the following which are all inclusive of the standard course cost: Reasonable travel costs (mileage and lodging) may also be requested.

- **Tuition:** Tuition is defined as the standard charge or fee for instruction per student or participant.
- **Required Course Fees:** CREATE will only reimburse the applicant entity for fees required for an eligible participant to register for the course. Allowable fees vary based on the training site or education center. Required fees may include application fees, high cost course fees, laboratory fees, and other documented mandatory fees.

- **Specific Prerequisites:** Applicants must request prerequisites as a separate course. CREATE will consider funding prerequisites specific to EMS or trauma course of instruction. General education classes will not be considered.
- **Book(s) Required to Complete the Course:** This includes required textbooks, laboratory manuals, student workbooks, or other published educational materials listed as required in the course syllabus.
- **National Registry Exam:** Approved training centers are expected to include the cost to sit for the National Registry exam in the course fee. If the cost to sit for the National Registry exam is not included in the course fee, CREATE will only provide funding support for the participant's first attempt to take this exam. The applicant is responsible for any other exam fees.
- **Cards to Demonstrate Successful Completion of a Standard Course of Instruction:** CREATE will only provide funding support for the cost of initial or renewal cards not included in the basic course fee. Examples of cards include CPR, ACLS, etc. CREATE will not pay to replace cards that are lost, destroyed or otherwise unserviceable.
- **Reasonable Travel and Lodging Expenses:** Reasonable travel expenses are defined as mileage reimbursement based on the [current state mileage reimbursement rate](#). CREATE only reimburses at the 2WD rate unless adequate evidence is provided to support the need for 4WD. Reasonable lodging expenses are defined as the most economical room rate per night. **Meals, room upgrades and rental cars are not allowable expenses.**

The maximum amount awarded per course is based on a standard 50/50 match of approved courses listed in the Standard Course List on the first and second page of this document.

The applicant entity must ensure all participant(s) in the course also meet the required criteria for funding.