

The CREATE Program is managed by the Colorado Rural Health Center and funded by the Colorado Department of Public Health and Environment

## OVERVIEW OF STANDARD ALLOWANCES AND ELIGIBLE AND INELIGIBLE EXPENSES

The CREATE grant program has maximum funding allowances for standard courses, and will pay no more than 50% of the following amounts, unless a financial waiver application has been submitted to and approved by the CREATE Financial Waiver Review committee. **These allowances include tuition, books and allowable fees for all courses.** The maximum amount awarded per course is based on a standard 50/50 match of approved courses listed within this document.

Courses with “NR” following the title of the course require successful completion of the National Registry Exam to receive reimbursement. Students enrolled in courses requiring successful completion of the National Registry exam will be given 90 days from the end date of the course to pass the exam. The standard course allowance includes the cost of the National Registry Exam.

Reasonable expenses for lodging and travel costs may be funded in addition to the standard course cost. Mileage reimbursement is limited to the current 2WD mileage rate on the [Colorado Office of State Controller website](#). Lodging may be requested at the most economical rate per night.

All costs over and above these amounts will be paid by the grantee. In the event the actual cost of the training is less than the listed amount, enter the actual cost of the course into your grant application.

**The CREATE Standard Course List is not all-inclusive. Courses other than those listed will be considered if the course content applies specifically to emergency medical and trauma services and reflects appropriate and reasonable costs. Selecting a course from the CREATE Standard Course List below does not automatically qualify an applicant for a funding award.**

## MAXIMUM AMOUNTS CREATE WILL PAY TOWARDS THE FOLLOWING COURSES

COURSE	TOTAL COST	CREATE SHARE (at 50% match)
<b>EMS Provider Training</b>		
EMR (First Responder) (NR)	\$550	\$275
EMT (NR)	\$2,300	\$1,150
EMT – Refresher	\$375	\$188
EMT – IV Therapy	\$400	\$200
EMT – Intermediate Refresher	\$450	\$225
Advanced EMT (NR)	\$2,300	\$1,150
Advanced EMT Refresher	\$450	\$180
Paramedic (NR)	\$8,975	\$4,488
1/99 Intermediate to Paramedic Bridge (NR)	\$6,925	\$3,463
Paramedic Refresher	\$500	\$250
EKG – Basic	\$400	\$200
EKG – 12 Lead	\$500	\$250

<b>Trauma/Facility/Physician</b>		
AAAM AIS Coding Class	\$840	\$420
ATLS – Non-Physician Auditor	\$175	\$88
ATLS – Physician Extenders	\$600	\$300
ATLS – Physician Provider	\$700	\$350
ATLS – Recertification	\$400	\$200
CATN (online course)	\$180	\$90
ENPC	\$375	\$188
RTTD	\$200	\$100
TNCC	\$375	\$188
<b>Standardized Continuing Education Courses</b>		
ABLS	\$400	\$200
ACLS	\$250	\$125
ACLS Re-Certification	\$175	\$88
AMLS	\$300	\$150
ASLS	\$200	\$100
BLS (CPR for Healthcare Providers)	\$150	\$75
ITLS	\$175	\$88
PALS	\$250	\$125
PALS Recertification	\$175	\$88
PEARS	\$100	\$50
PEPP	\$250	\$125
PEPP Re-Certification	\$175	\$88
PHTLS	\$250	\$125
<b>Educator Courses</b>		
ACLS Instructor	\$150	\$75
EMS Assistant Instructor	\$169	\$85
EMS Instructor	\$379	\$190
EMS Training Administration Orientation	\$79	\$40
PALS Instructor	\$75	\$38
PHTLS Instructor	\$100	\$50

For in-state conferences, CREATE will only fund registration at the lowest cost, lodging at the most economical conference room rate, and travel at the current 2WD rate. Out-of-state conferences may be funded on a case-by-case basis. **Meals and banquet costs cannot be funded for any conference event.**

If the applicant entity is a college, university or approved training center, the applicant must submit at least 3 years of enrollment history for requested initial training courses to demonstrate the percentage of students who successfully complete the course. In addition, a letter of support from the participant's sponsoring entity must be included with the application request.

CREATE staff and application review committees reserve the right to request additional documentation and information as necessary to effectively manage the grant program funds and comply with applicable federal, state and local government rules.

## Eligible & Ineligible Uses of CREATE

Eligible applicants may request up to 50 percent of eligible expenses for **initial training and continuing education to maintain skills and certification of current staff, or initial training for new staff**. CREATE can fund a larger portion of eligible costs if the applicant applied and received approval for a financial waiver of the 50 percent match.

**ELIGIBLE REQUESTS only include the below expenses which have been factored into the Standard Course Allowances. Reasonable travel and lodging may also be requested.**

- **TUITION** - Tuition is defined as the standard charge or fee for instruction per student or participant. If training provides college credit(s), applicants are expected to utilize the [College Opportunity Fund \(COF\)](#), created by the Colorado Legislature, which provides a stipend to eligible undergraduate students. The stipend pays a portion of your total in-state tuition when you attend a participating college. Both new and continuing students are eligible for the stipend.
- **REQUIRED COURSE FEES** - CREATE will only reimburse the applicant entity for fees required for an eligible participant to register for the course. Allowable fees vary based on the training site or education center. Required course fees may include: application fees, high cost course fees, laboratory fees and other documented mandatory fees.
- **SPECIFIC PREREQUISITES** - Applicants must request prerequisites as a separate course. CREATE will consider funding prerequisites specific to an EMS or trauma course of instruction. General education classes will not be considered.
- **BOOK(S) REQUIRED TO COMPLETE COURSE** - This includes required textbooks, laboratory manuals, student workbooks or other published educational materials listed as required in the course syllabus.
- **NATIONAL REGISTRY EXAM** - Approved training centers are expected to include the cost to sit for the National Registry exam in the fee for initial EMS provider training courses. If the cost to sit for the National Registry exam is not included in the course fee, it is an eligible expense within the limits of the standard course allowance. CREATE will only provide funding support for the participant's first attempt to take this exam, if required. The applicant is responsible for any other exam fees.
- **CARDS TO DEMONSTRATE SUCCESSFUL COMPLETION OF A STANDARD COURSE OF INSTRUCTION** - Cards to demonstrate successful completion of a standard course of instruction - (CPR, ACLS, etc.). CREATE will only provide funding support for the cost of initial or renewal cards not included in the basic course fee. CREATE will not pay to replace cards that are lost, destroyed or are otherwise unserviceable.
- **REASONABLE TRAVEL AND LODGING** - Reasonable travel is based on the current state mileage rate (2WD) on the [Colorado Office of State Controller website](#). Lodging may be requested at the most economical rate per night (find rates on the [U.S. General Services Administration webpage](#)). **Meals, room upgrades and rental cars are ineligible for reimbursement under CREATE.**

## Ineligible Uses of CREATE Funds

CREATE does not cover the course expense(s) listed on the next page:

# Ineligible Uses of CREATE Funds

## INELIGIBLE COURSE EXPENSE(S) NOT COVERED BY CREATE:

- Uniforms and shoes
- Blood, urine, or drug tests
- Background checks
- Physical exams
- Personal protective equipment
- Purchase or leasing of training equipment, electronic devices and durable medical equipment. Examples include smartphones, tablets, laptops, stethoscopes, sphygmomanometers, etc.
- Vaccinations
- Meals and banquet costs for any courses or conferences, including per diem allowance for instructors or attendees
- Memberships
- Expenses for the production of conferences
  - Expenses for the production of conferences may be submitted through the **EMTS grant program in the system improvement category**. More information is found on the [CDPHE EMS and Trauma Funding webpage](#). These requests are for projects that affect an entire region or the state as a whole. The system improvement category includes technical assistance, conference support and other projects to improve the state emergency medical and trauma services system.
- Salary backfill for staff to attend or to instruct courses
  - Salary backfill for essential front-line staff may be submitted through the **EMTS grant program in the personnel and services category**. More information is found on the [CDPHE EMS and Trauma Funding webpage](#).